



## ***Delegated Decisions by Deputy Leader of the Council***

***Monday, 26 September 2016 at 11.00 am***

***Room 3 - County Hall, New Road, Oxford OX1 1ND***

### ***Items for Decision***

The items for decision under individual Cabinet Members' delegated powers are listed overleaf, with indicative timings, and the related reports are attached. Decisions taken will become effective at the end of the working day on 4 October 2016 unless called in by that date for review by the appropriate Scrutiny Committee.

Copies of the reports are circulated (by e-mail) to all members of the County Council.

**These proceedings are open to the public**

A handwritten signature in black ink that reads "P G Clark".

Peter G. Clark  
County Director

September 2016

*Contact Officer:*

***Sue Whitehead***

*Tel: 07393 001213; E-Mail: [sue.whitehead@oxfordshire.gov.uk](mailto:sue.whitehead@oxfordshire.gov.uk)*

*Note: Date of next meeting: 24 October 2016*

**If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, but please give as much notice as possible before the meeting.**

## Items for Decision

1. **Declarations of Interest**
2. **Questions from County Councillors**

Any county councillor may, by giving notice to the Proper Officer by 9 am two working days before the meeting, ask a question on any matter in respect of the Cabinet Member's delegated powers.

The number of questions which may be asked by any councillor at any one meeting is limited to two (or one question with notice and a supplementary question at the meeting) and the time for questions will be limited to 30 minutes in total. As with questions at Council, any questions which remain unanswered at the end of this item will receive a written response.

Questions submitted prior to the agenda being despatched are shown below and will be the subject of a response from the appropriate Cabinet Member or such other councillor or officer as is determined by the Cabinet Member, and shall not be the subject of further debate at this meeting. Questions received after the despatch of the agenda, but before the deadline, will be shown on the Schedule of Addenda circulated at the meeting, together with any written response which is available at that time.

3. **Petitions and Public Address**
4. **Draft Oxfordshire Fire & Rescue Service (OFRS) Community Risk Management Plan 2017-22** (Pages 1 - 108)

*Forward Plan Ref:* 2016/039

*Contact:* Richard Smith, Group Manager, Strategic Risk & Assurance Team Tel: (01865) 855216

Report by Chief Fire Officer (**CMDDL4**).

This report sets out our new draft Community Risk Management Plan (CRMP) 2017-22 for consultation 10 October 2016 to 9 January 2017. The plan shows how Oxfordshire Fire & Rescue Service (OFRS) has identified, assessed and evaluated the risks. The CRMP is required by the Fire & Rescue National Framework Document 2012.

OFRS also proposes a number of projects to be included within the Fire Authority's Community Risk Management Plan (CRMP) draft action plan for the fiscal year 2017-18. The proposals summarise areas where the Service's Senior Leadership Team believe service improvements and/or greater value to the wider OCC corporate priorities may be achieved. To meet the requirements of the CRMP process, each proposal will be supported by evidence, validating both their inclusion and their contribution to improved community outcomes and community/firefighter safety. Similarly, each proposal recognises the prevailing economic constraints.

OFRS has transformed itself from an organisation that just deals with fire response

to one that also covers preventative and wider rescue work and, as a consequence, we have succeeded in reducing incidents dramatically over the years. The proposed projects for the CRMP Action Plan 2017-18 reflect the changing nature of risk and demand within the county and recognises the wider role that OFRS will need to continue to undertake in the future.

The proposals, if approved, will be adopted in the draft version of the CRMP 2017-22 and CRMP Action Plan 2017-18 and will be subject to wide ranging consultation from 10 October 2016 to 9 January 2017.

***The Deputy Leader is RECOMMENDED to:***

- (a) approve the draft CRMP 2017-22 strategic document and proposed projects within the draft 2017-18 Action Plan for consultation; and***
- (b) request that the Chief Fire Officer reports back to Cabinet with feedback and any amendments following the consultation.***

## **5. Exempt Item**

In the event that any Member or Officer wishes to discuss the information set out in the Annex to Item 6, the Cabinet will be invited to resolve to exclude the public for the consideration of that Annex by passing a resolution in relation to that item in the following terms:

***"that the public be excluded during the consideration of the Annexes since it is likely that if they were present during that discussion there would be a disclosure of "exempt" information as described in Part I of Schedule 12A to the Local Government Act, 1972 and specified below the item in the Agenda".***

**NOTE:** The report does not contain exempt information and is available to the public. The exempt information is contained in the confidential annex.

**THE ANNEX TO THE ITEM NAMED HAS NOT BEEN MADE PUBLIC AND SHOULD BE REGARDED AS 'CONFIDENTIAL' BY MEMBERS AND OFFICERS ENTITLED TO RECEIVE THEM.**

**THIS IS FOR REASONS OF COMMERCIAL SENSITIVITY.**

**THIS ALSO MEANS THAT THE CONTENTS SHOULD NOT BE DISCUSSED WITH OTHERS AND NO COPIES SHOULD BE MADE.**

## **6. Tender for the Provision of Gypsy and Traveller Site Management Services to Brent Housing Partnership (Pages 109 - 118)**

*Forward Plan Ref:* 2016/090

*Contact:* Richard Webb, Head of Community Protection Services Tel: (01865) 815791

Report by Chief Fire Officer (CMDDL5).

*The information contained in the annex is exempt in that it falls within the following prescribed category:*

*3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)*

*and since it is considered that, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information, in that where information has been supplied in commercial confidence such disclosure would prejudice the commercial position of the parties involved and would prejudice the position of the authority's investments to the detriment of the Council's ability properly to discharge its fiduciary and other duties as a public authority.*

Oxfordshire Council Council Gypsy and Traveller Service currently provides services to Buckinghamshire County Council, Brent Housing Partnership and Ealing Council. These services include Gypsy and Traveller site management functions and unauthorised encampment management. The contract for the provision of these services to Brent Housing Partnership commenced in 2010 and expires in January 2017. This contract has been retendered by Brent Housing Partnership.

This report provides background to the opportunity to contract to provide a Gypsy and Traveller service to Brent Housing Partnership. The report contains a full appraisal of the costs, benefits, opportunities and risks involved should Oxfordshire County Council enter into a further contract with this organisation. Cabinet Member approval is required to enter into a contract for the provision of services to another authority. This paper is intended to enable the Deputy Leader of the Council to considering authorising the provision of Gypsy and Traveller services to Brent Housing Partnership.

***The Deputy Leader of the Council is RECOMMENDED to-***

- (a) Approve the continued provision of Traveller site management services to Brent Housing Partnership on the condition that the proposed contract is amended to remove financial penalties for non-compliance with performance indicators relating to rent arrears and subject to a break clause being inserted, and***
- (b) Authorise the Head of Community Protection Services to conclude negotiations with Brent Housing Partnership relating to this contract, and***
- (c) Authorise the Head of Community Protection Services to conclude negotiations with Ealing Council relating to a contract for the provision of Traveller Site Management Services to that Council,***
- (d) Authorise the Head of Community Protection Services to enter into a legal agreement with Brent Housing Partnership and Ealing Council.***